Ref. No. :.................

Date :..17·10·2023...

Notice

This is to notify that all teaching and non-teaching staff members to attend a training programme on Computer Fundamentals organized by Microsoft. The Schedule is given below.

Schedule Dates	Topic
7th November 2023	MS Office Suit
8th November 2023	Cloud
9th November 2023	MS Office Suit

This is mandatory for all teaching and non-teaching staff members. The joining link will be provided in the official WhatsApp group of the college.

17·10·2023

Principal
Surendranath Evening College
Kolkata - 700 009