

## SURENDRANATH EVENING COLLEGE

## [Established in 1961]

Affiliated to the University of Calcutta 24/2, MAHATMA GANDHI ROAD, KOLKATA - 700 009 Phone: 033 2985-9011, E-mail: snevening@ymail.com



Website: www.surendranatheveningcollege.com (NAAC Re-accrediated in 2016)

Ref. No. :....

Date: 17-10-2023

## Notice

This is to notify that all teaching and non-teaching staff members to attend a training programme on Computer Fundamentals organized by Microsoft. The Schedule is given below.

Schedule Dates	Topic
7 <sup>th</sup> November 2023	MS Office Suit
8th November 2023	Cloud
9th November 2023	MS Office Suit

This is mandatory for all teaching and non-teaching staff members. The joining link will be provided in the official WhatsApp group of the college.

17.10.2023

Principal
Surendranath Evening College
Kolkata - 700 009