



SURENDRANATH EVENING COLLEGE

[Established in 1961]

Affiliated to the University of Calcutta

24/2, MAHATMA GANDHI ROAD, KOLKATA - 700 009

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Website : www.surendranatheveningcollege.com

(NAAC Re-accredited in 2016)



Ref. No.

Date :

Date: 15.05.2025

NOTICE

College will observe summer recess from 16.05.2025 to 30.06.2025. During the recess, the following points should be strictly complied with:

1. All examination-related activities are to be performed as per assigned/ requirement.
2. Special classes may be taken as and when needed to complete the syllabus.
3. All staff leaving the station should inform the undersigned before doing so.
4. All teaching staff (Substantive and SACTs) are required to attend at least one working day per week during this recess to do college-related work.
5. Roster duty is to be assigned to the staff members by the respective HODs as required for the continuation of University/College/other duties.
6. A report may be provided to the undersigned at regular intervals.

Principal

15.05.2025

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Kolkata-700009

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