

पश्चिम बंगाल WEST BENGAL

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MEMORANDUM OF UNDERSTANDING

THIS MEMORANDUM OF UNDERSTANDING is made on 14/01/2022 Between **Surendranath Evening College, Kolkata**; represented for and on its behalf by the **Principal, Surendranath Evening College** (hereinafter referred to as "**Surendranath Evening College**" which expression shall unless repugnant to the context or meaning thereof include its successors and permitted assigns) of the ONE PART

And

Emporium Training & Consultancy Pvt Ltd, a company incorporated in India on 1st May, 2007 under the Companies Act, 1956 with its **Registration Number** being 115452 and **CIN Number** U74140WB2007PTC115452 having its registered office at 230/B, A.J.C. Bose Road, Kolkata - 700020, represented for and on its behalf by **Managing Director, Mr. Manish Sood** (herein after referred to as "**ETCPL**" which expression shall unless repugnant to the context or meaning thereof, include its successors and permitted assigns) of the OTHER PART

WHEREAS ETCPL, with facilities functioning at 230/B, A.J.C. Bose Road, 3rd Floor, Kolkata - 700020 since May 2007, is an institution registered under the National Skill Development Corporation (NSDC), Ministry of Skill Development & Entrepreneurship, Tourism & Hospitality Sector Skill Council, Government of India. ETCPL is also accredited as a partner under the skill India International Network (SIIN) under the National Skill Development Corporation, through this initiative ETCPL is authorized to hire candidates for various organizations worldwide. ETCPL is imparting National Skills Qualification Framework (NSQF) aligned placement linked skill development training in Aviation,

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Sanjayjit Paul

KOLKATA

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Tourism, Hospitality and other Customer Service Sectors and is currently focusing on its aim to produce trained and skilled professionals equipped with latest knowledge and professional skills, which are required to deliver world-class services to the clients in today's rapidly growing customer service sectors

AND WHEREAS **Surendranath Evening College** is imparting degree/diploma and other conventional educational programmes and is functioning as an autonomous organization.

NOW THIS MEMORANDUM WITNESSES AND it is hereby agreed by and between the parties hereto as follows:

The **ETCPL** agrees to train, under free workshop, the students of **Surendranath Evening College**, who are minimum class 12 passed, on the recommendation of **Surendranath Evening College** for the following job roles and agrees to assist in placement.

Hospitality Skills

Airline Cabin Crew

Airport Customer Service

Food & Beverage Service Steward

Front office Associate

Guest Relation Officer

Retail Customer Service

Retail Executive

Counter Executives

Call Centre Executives

Sales Representatives

Office Administration

Construction Work (International)

Home Care Workers (International)

Healthcare Workers (International)

Mechanical/ Electrical (International)

ICT (International)

Hospitality (International)

Logistics (International)

IT (International)

Nursing (International)

Operations and Support (International)

Sales and Support (International)

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Travel & Tourism (International)

Any other as per the requirement of Surendranath Evening College

The above said workshop training shall be conducted by **EMPORIUM TRAINING & CONSULTANCY PVT LTD AT ITS OWN REGISTERED CENTER AT 230/B, A.J.C. BOSE ROAD, 3rd FLOOR, KOLKATA – 700020**

1.0 ADMISSION PROCEDURES

- A. The ETCPL shall furnish details of eligibility conditions for the job opportunities and request **Surendranath Evening College** to invite applications.
- B. Both the parties will jointly screen the applications and conduct counseling of the eligible applicants.
- C. Screening & Registrations for the job applied for shall be completed at least 3 days before the interview.

1.1 CONSULTANCY FEE

- The consultancy fee will be collected by **ETCPL** from **the students** upon final selection in the job interview and after receiving offer letters which will be sent to **Surendranath Evening College** to distribute among the selected students.
- There will be no monetary obligations with the college.

1.2 PROFILING AND ASSESSMENTS

Dates and schedule of assessments for the job will be mutually discussed with **Surendranath Evening College** and the same shall be announced by **ETCPL**.

2.0 ROLE & RESPONSIBILITIES OF ETCPL

2.1 ETCPL undertakes to conduct counselling, interview skills, personality developments and various employment based workshops for both domestic and international sectors for all students nominated by **Surendranath Evening College**.


2.2 ETCPL shall not allow any kind of indiscipline which could be under the influence of drugs/alcohol, insulting fellow class-mates either verbally or physically, damaging property, theft, racism, ragging, hatred or sexual harassment. Offenders will be dismissed from the session immediately post discussion and confirmation with **Surendranath Evening College**.

2.3 ETCPL shall send a monthly progress report of all the students to **Surendranath Evening College**. The report should contain the following:

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- a) Student's profiling and assessment report - (Monthly)
- b) Student's Workshop Attendance Report - should talk about the regularity of students in class. (Monthly)
- c) Student's Placement Report - should talk about the placement of students.

2.4 The ETCPL shall provide in advance very clear information to students (in writing or displayed in notice board) as well as **Surendranath Evening College** regarding any ongoing training programs/workshops/internships/interviews and all future programs (if any).

2.5 ETCPL shall be responsible in solving any issues relating to training and any other concerns within a reasonable timeframe agreed upon by **ETCPL** and **Surendranath Evening College**.

3.0 ROLE & RESPONSIBILITIES OF SURENDRANATH EVENING COLLEGE

3.1 Surendranath Evening College shall assist **ETCPL** for inviting applications from eligible candidates and screening of the applications received.

3.2 Surendranath Evening College shall notify and invite applications from eligible candidates from its college for the job/workshop based on the format jointly agreed to with **ETCPL**.

4.0 JOINT RESPONSIBILITIES

4.1 The notification for job/workshop shall be released by **Surendranath Evening College** after mutual approval by both the parties.

4.2 The annual intake of students shall be decided by both the parties jointly.

4.3 Both the parties will plan and execute job fairs and various campus interview opportunities online/offline

4.4 Both the parties will plan and execute pre-hire training (PHT) as per the convince of the college.

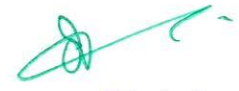
4.5 Both the parties would have authorized rights to promote each other on social media and various other public platforms.

5.0 MISCELLANEOUS

5.1 The Memorandum of Understanding shall be valid for a period of one year from this date and can be renewed for further period on mutual consent provided satisfactory fulfilling of annual intake for both the parties.

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5.2 Both parties shall have prerogative to terminate this Memorandum of Understanding after giving notice of one month in advance of the date of termination in case of any discrepancy or unavoidable circumstances.

5.3 In case of any dispute between the two parties, **Surendranath Evening College, Kolkata** and **ETCPL** will nominate a representative each for resolving the dispute.

In witness whereof the parties hereto have set and signed with seals this Memorandum of Understanding on the day, month and year first above written.


EMPORIUM TRAINING & CONSULTANCY PVT. LTD.

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Sign & Stamp
For and on behalf of
Emporium Training &
College
Consultancy Pvt Ltd (ETCPL)

230/B, AJC Bose Road, Minto Park
Kolkata - 700020




Sign & Stamp


For and on behalf of
Surendranath Evening College

Address: 24/2 M G Road

Kolkata - 700009

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Surendranath Evening College
Kolkata - 700 009

Witnesses:

1. , Dr. Averi Guha, Asst. Prof., Dept. of Chemistry, SNEC.
2. Debaris Manna, Associate Professor, Dept. of Mathematics



Emporium Training & Consultancy Pvt. Ltd.

To Whom It May Concern

date: 27/03/2023

This is to certify that a Career Counselling Programme has been organized in collaboration with Surendranath Evening College to update the faculty members and students about career opportunities after final semester on Monday, 27th March, 2023. All the faculty members and students participated with full enthusiasm. We are looking forward to conduct more such programme to strengthen collaborative activities between two organizations.

EMPORIUM TRAINING & CONSULTANCY PVT. LTD.
Sanjit Paul
KOLKATA



Emporium Training & Consultancy Pvt. Ltd.

To Whom It May Concern

Date: 27/03/2023

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Sanjit Paul
KOLKATA



Emporium Training & Consultancy Pvt. Ltd.

To Whom It May Concern

Date: 11/05/2023

This is to certify that a Career Counselling and placement guidance Programme has been organized in collaboration with Surendranath Evening College to update the faculty members and students about career opportunities after final semester on Thursday, 11th May, 2023. All the faculty members and students participated with full enthusiasm.

EMPORIUM TRAINING & CONSULTANCY PVT. LTD.

KOLKATA



Emporium Training & Consultancy Pvt. Ltd.

To Whom It May Concern

Date: 11/05/2023

This is to certify that a "Career Counselling and Placement Guidance Programme" has been organized in collaboration with Surendranath Evening College to update the faculty members and students about career opportunities after final semester on Thursday, 11th May, 2023. All the faculty members and students participated with full enthusiasm.

EMPORIUM TRAINING & CONSULTANCY PVT. LTD.
Samarjit Paul
KOLKATA

SL NO	NAME	CONTACT NO	Year
1	Surojit Halder 231117-21-0160	7044429163	2nd sem
2	Aman Kumar A. Mukherjee 231117-21-0214	70036 73500	2nd Sem
3			2nd Sem
4	Md Huzajba	9883307799	2nd Sem.
5	Obadah Saad	6290084383	2nd Sem
6	Nadim Afreen.	8100378722	2nd Sem.
7	Sadia Khatun	6290959662	2nd Sem.
8	Ashish Mishra	82404 69012	11
9	Ausaf Hamid	6291603372	2nd sem
10	M.D. YOUSUF Khan	8961492844	2nd Sem
11	Abu Sulayan	8910788726	2nd sem
12	Md. Juned al. Roll - 128	7003622066	2nd Sem
13	Sabit Hossain Mondal.	6290367418	2nd Sem.
14	Mr. Saad Shorib	8910560376	2nd Sem
15	Bushra Ali	7596928684	2nd sem.
16	Manisha Ray	8100652279	1st Sem
17	Subha Halder	8335090726	1st Sem
18	Sneha Roy	7439797609	2nd Sem
19	Bijoyjit Bhattacharjee	7003707436	2nd Sem.
20	Debabrata Sankar	8100303922	2nd Sem
21	Fahim Ahmed	8334058149	2nd Sem
22	Aravesh Mahata	6291088616	1st Sem
23	Shiraz Ali	6290864533	1st Sem
24	Debabrata Dikar	8017868067	2nd Sem
25	Ashutosh K. J. The	8585014702	2nd Sem
26	Ritik The	8252035079	2nd Sem
27	Nikhil K. The	912301430. 9825641813	2nd sem.
28	Ankit Barma	6289435998	2nd Sem
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27.03.2023

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Surenranath Evening College
Kolkata - 700 009

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7	Sadia Khatoon	6290959662	2nd Sem.
8	Ashish Mishra	82404 69012	11
9	Ausaf Hamid	6291603372	2nd sem
10	MD. YOUSUF Khan	8961492844	2nd Sem
11	Abu Sufyan	8910788796	2nd sem
12	Md. Juned Roll - 000128	7003622066	2nd Sem
13	Sabit Hossain Monchal.	6290367418	2nd Sem.
14	MD. Saad Shorib	8910560376	2nd Sem
15	Bushra Ali	7596928684	2nd Sem.
16	Manisha Ray	8100652279	1st Sem
17	Subhra Halder	8335090726	1st Sem
18	Sneha Roy	7439797609	2nd Sem
19	Biswajit Bhattacharjee	7003727436	2nd Sem.
20	Debasmita Samanta	8100303022	2nd Sem
21	Farhan Ahmed	8334058149	2nd Sem
22	Ganesh Mahata	6291088616	1st Sem
23	Shirish Kumar	6290864533	1st Sem
24	Debanjali Datta	8017868067	2nd Sem
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27.09.2023
Principal
Surenranath Evening College
Kolkata - 700 009



SURENDRANATH EVENING COLLEGE

Students Attendance Registrar of

Class-

Semester -

Subject: - Career Guide Session: 20 22 - 20 23

Attendance for the month of 20

Room Number: P.G.

Date: 11.05.23

Sl.no.	Student's Signature	Sl. no.	Student's Signature
1.	Tamimad.	2.	md. Ehtasham
3.	Israfic	4.	A. Mahmood
5.	Aziz	6.	H.K. SINGH
7.	T. Alam	8.	Sonu Singh
9.	R.S. Shah	10.	Ujjwal Shaw
11.	R. Rao	12.	D.K. Shaw
13.	Ramesh	14.	M.M. Lagan
15.	T. Alam	16.	S. Pradipati
17.	md. Sohail	18.	T. Mukherjee
19.	A. Shaw	20.	B. Ram
21.	md. Ibrahim	22.	md. Umar
23.	md. Aakash	24.	A. Kamruddin
25.	Sohrab. h.	26.	Laiba Sha Keel Ansari
27.	Sadia Parveen	28.	S. Parveen
29.	Z. B. Sheikh	30.	S. Parveen.
31.	R. Rana	32.	E. NAAZ
33.	D. Dubey	34.	Karan Gupta
35.	S. Rahmay	36.	Keshav Prasad
37.	skt. S. S.	38.	A. Chaudhary
39.	La. S. S.	40.	Bipin S. S.
41.	Nazim	42.	Mahesh
43.	M. T. S.	44.	A. Choudhary
45.	Rohit D. S.	46.	A. Choudhary
47.	S. S. S.	48.	S. Kumar
49.	S. S. S.	50.	S. S. S.
		52.	md. Sabbir

Sl. Saptin Khan

Authenticated by the Principal

Principal
Surendranath Evening College
Kolkata - 700 009

S. Paul

Signature of Teacher



SURENDRANATH EVENING COLLEGE
24/2 Mahatma Gandhi Road, Kolkata,
West Bengal 700009



EMPORIUM TRAINING & CONSULTANCY
230/B A.J.C. Bose Road,
Kolkata 700020

**List of activities conducted under MoU along with the starting and completion dates
year-wise duly signed by both parties**

Signed Parties:

First Party: SURENDRANATH EVENING COLLEGE, 24/2 Mahatma Gandhi Road,
Kolkata, West Bengal 700009.

Second Party: EMPORIUM TRAINING & CONSULTANCY, 230/B A.J.C. Bose Road,
Kolkata 700020.

SL. No	Session	Name of the Program	Name of the faculty involved	Host Institute	No. of participants	Starting date	Completion date
1.	2022-2023	Career Counselling Program	Mr. Samarjit Paul & Team Emporium Training & Consultancy	Surendranath Evening College	28	27.03.2023	27.03.2023
2.	2022-2023	Career Counselling Program	Mr. Samarjit Paul & Team Emporium Training & Consultancy	Surendranath Evening College	52	11.05.2023	11.05.2023

This is to certify the aforementioned activity were carried out successfully.


Principal

Surendranath Evening College
Principal
Surendranath Evening College
Kolkata - 700 009

Manager

Emporium Training & Consultancy

EMPORIUM TRAINING & CONSULTANCY PVT. LTD.

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SURENDRANATH EVENING COLLEGE
24/2 Mahatma Gandhi Road, Kolkata,
West Bengal 700009



EMPORIUM TRAINING & CONSULTANCY
230/B A.J.C. Bose Road,
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SURENDRANATH EVENING COLLEGE

[Established in 1961]

Affiliated to the University of Calcutta

24/2, MAHATMA GANDHI ROAD, KOLKATA - 700 009, Phone : 033 2985-9011
E-mail : snevening@ymail.com, Website : www.surendranatheveningcollege.com
(NAAC Re-accredited in 2016)

Ref. No.

Date

