



# SURENDRANATH EVENING COLLEGE

[Established in 1961]

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(NAAC Re-accredited in 2016)



## IQAC-Meetings

### Action Taken Report 2021-2022

Plan of Action	Action Taken
Encouraging and motivating the departments to prepare the lesson plans and routine for online teaching to combat the COVID-19 situation.	Following the directives of the IQAC all the departments focussed on preparation and execution of lesson plans and online class routine for smooth running of the process.
To continue preparation for the NAAC assessments.	The NAAC Committee along with separate groups for each criteria was given specific work and regular discussions were held with Principal and IQAC & data and documents duly collected for the preparation of AQAR and SSR.
IQAC give emphasis on Research and Publications for the faculties to improve their research abilities.	Under the able guidance and constant motivation of the IQAC faculties are involved in research activities apart from teaching as much as possible. 2 research projects are ongoing alongwith many publications by the faculties in various journals of repute. They are participate in various career enhancement courses and seminars, workshops across the country.
Regular monitoring of pending CAS cases of the faculties	CAS files of teachers were processed regularly
Necessary steps for smoothy running of online examination	As instructed by the IQAC the examination committee introduced Online Exam. Portal for question papers uploading and specific mail ids are created for submission of answer scripts from the students.
Feedback Collection	IQAC took positive initiatives in collection of feedbacks from different stakeholders and analysed them on regular basis
To start Students' Satisfaction Survey	Students' Satisfaction Survey was conducted

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