



# SURENDRANATH EVENING COLLEGE

(Established in 1961)

Accredited by NAAC in 2007

24/2 Mahatma Gandhi Road, Kolkata-700 009 • Ph. 2350 9011

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## PROSPECTUS 2015-2016



*Love of nature is the joy for ever*





### Special Features

- Individual attention to students through remedial and tutorial classes and staff room guidance also.
- ICT class room facilities for audio visual classes.
- Free access to Principal, HOD and office to solve any problem.
- Free medical facilities for students through students' Health Home.
- N listed Library facilities with general library lending cum reading room facility.
- College cheap store facility at entrance of college.
- Cheap canteen facility for quality food.
- 24 hour CCTV observation to avoid sexual harassment and to maintain discipline.
- Free studentship and liberal concession in tuition fees.
- Student seminar, quiz contest, group discussion etc.

**FROM PRINCIPAL'S DESK**

Dear Applicant, on the fore steep of 2<sup>nd</sup> round forthcoming NAAC Peer Team evaluation 2016 , it gives me great pleasure to invite you to take admission in an improved quality based institution namely **Surendranath Evening College**. Keeping with the legacy of our founder Sir Surendranath Banerjea, a noted freedom fighter and social reformer and educationist, our college is committed to imparting, sustaining and steering all-round holistic and quality education to the students so that they gather knowledge and grow up as responsible global citizens of tomorrow. The college has recorded an innumerable constant development in infrastructure of learning to recognize itself as an educational excellence. The college has a pollution free green campus with aviary, aquarium, greenery plant and shrubs, canteen, separate ladies' common room, with 24 hours CC TV observation. Besides, the college has ICT class room, seminar hall, well decorated assembly, computer based laboratory, N Listed Library, Internet based IT laboratory etc.



The college focuses on improving the quality of teaching and learning. There have been a number of steps already taken towards this like power point presentation, ICT teaching and learning, training for competitive examinations, charts, graphs, videos etc. as far as possible. The faculty members also conduct seminars, group discussions, quiz contest etc. In class room to help the students and to make them well acquainted with curriculum clearly and to build them as well equipped students in global environment.

We can boast of that **Surendranath Evening College** is the only one Govt. aided college in West Bengal who organizes compulsorily parents- teachers meeting to evaluate the progress of a student before appearing final examination, to give suggestions for the better improvement of students and to collect fit back from the parents regarding improvement of the college . It is indeed a unique privilege to our students to become a part of this college family.

I convey my best wishes to all of you and family who choose our college to admit in various degrees and make themselves as one of our family members. Thank you all with best of luck.

**Dr. Iqbal Jaweed,**

**Principal**

## Management: Governing Body

The governing body of the college consists of the following members:

<b>Dr. Korak Kanti Chaki</b>	<b>CU Nominee and President</b>
<b>Dr. Iqbal Jaweed</b>	<b>Principal and Secretary</b>
<b>Dr. Barendranath Roy</b>	<b>Teachers' Representative</b>
<b>Dr. Supti Saha Roy</b>	<b>Teachers' Representative</b>
<b>Dr. Samit Bhowal</b>	<b>Teachers' Representative</b>
<b>Prof. Debasis Manna</b>	<b>Teachers' Representative</b>
<b>Sri Kamalakanta Das</b>	<b>Non-teaching Representative</b>
<b>Sri Bhakti Narayan Halder</b>	<b>Non-teaching Representative</b>
<b>Dr. Nilangshu Das</b>	<b>Govt. Nominee</b>
<b>Prof. Mrinmoyee Sarker</b>	<b>Govt. Nominee</b>
<b>Dr. Ramanuj Ganguly</b>	<b>CU Nominee</b>
<b>Smt. Aparajita Dasgupta</b>	<b>Local Councilor</b>
<b>Sri Ehsan Ghani</b>	<b>General Secretary, Students' Union</b>



Dr. Korak Kanti Chaki  
(President of G.B.)



Dr. Iqbal Jaweed  
Principal & Secretary of G.B.

### VISION

The vision of this college is to impart education and knowledge at all levels of the society which was the main aim of our founder Sir Surendranath Banerjee, a great patriot of Indian freedom movement and a great educationist cum politician of pre-independence India. Keeping with the legacy of our founder the College is committed to

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imparting, sustaining and fostering all-round holistic and quality education to the students coming from every stratum of the society so that they gather knowledge as well as employable expertise and grow up as responsible global citizens of tomorrow. The institution envisages evolving, improving, upgrading and remaining committed to its laurels of heritage in conformity with the immortal words of the *Upanishada*, namely “*Damyata*” or Restraint, “*Datta*” or Charity and “*Dayaddhyam*” or non-violence, and also with modern outlook to make the college a centre of excellence for higher education and research. The vision of our college is to build up a sound human resource base of this state and to attain the status of a model evening college in the eastern region of India.

### MISSION

All of us are familiar with the most familiar Sanskrit phrase “Chhatranam adhyanang tapoh”. Taking inspiration from the maxim our mission is to provide a through ethical and aesthetic foundation to the character of our students. Going beyond formal pedagogy we wish to develop our college a model human resources centre in eastern region of India, which would no churn out students but built human beings who are much humble yet with bold confident. Thus our motto “Vidya dadati vinyanang.” These are the common features of our nurtured student during 3 years of study. Surendtanath Evening College vows to attain the objectives of a true model evening college in West Bengal.

Keeping the above view, the mission of the college is to inculcate love of knowledge and provide holistic education to the student coming from every stratum of the society, so that they emerge as true human beings who can make significant contribution as a responsible citizen of tomorrow. In order to achieve this the college coordinates the activities of the teachers, students and other staff members to ensure smooth functioning and all round development of academic as well as other curricular activities.

Our Objectives:-

- To become a centre of excellence in higher education avoiding all barriers.
- To excel in all areas of teaching, learning, research and consultancy.
- To be a bridge between the rural-urban divide, taking the benefits of value-based quality education to the poor and marginalized, aiming at their empowerment.
- To promote and practice inclusive growth and development.
- To provide equal opportunities to the deserving and meritorious students irrespective of Caste and Creed and gender.
- To promote cultural and communal harmony.

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- To make our institution a significant knowledge contributor in transforming our nation from a developing to a developed one by acting as responsible and concerned citizens and to make this world a better place with heaven of beauties.

### *Our Belief*

We believe that higher education in diversified fields of studies is most fruitful when individuals at every level of our society share it. This is well reflected when our students excel in their employment places. We believe that "knowledge imparts humility". We also believe the words of Swami Vivekananda 'Education is the manifestation of perfection already in men.' Our aim and mission will be successful when we shall be able to raise power of perfection of our beloved students.

### *Basic features of Our College & Students*

The college is located near Sealdah Railway Station well connected by railway links having a vast hinterland. The hinterland covers vast urban, suburban, and rural areas. A large number of families having poor financial, social and educational background reside nearby our college. The students from these families find place in our college. Further, students employed during day time or busy otherwise they admitted to quest their thirst for knowledge and learning. Our College bears a tradition over the decades. The college is located at the heart of the cosmopolitan city and in the vicinity of Sealdah and Howrah Railway Stations and the college is in the immediate proximity to the University of Calcutta. It is well connected by train and bus road.

### *Our forefathers vowed: Quality Education through Dedication*

Our college imparts education amongst the students at all level of our society with a specific attention towards the downtrodden and adds knowledge to cherish the goal of our nation at large. The college pledges its devotion to the pupils of our country. By means of academic audit, reviewing of institutional processes by involving of faculty members, students and staff, we are continuously trying to improve our delivery of teaching services at the lowest possible costs.

Our college is presently governed by a democratically constituted Governing Body consisting of thirteen members out of which two members nominated by the University of Calcutta, two members nominated by the Director of Public Instructions, Government of West Bengal, one member from Local self-government, four members

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representatives from Teaching Staff, two members representatives from non-teaching staff, and the General Secretary of Students' Union. The college follows the government orders and instructions on finance matters relating to salary and dearness allowance disbursement to the staffs.

With an objective to provide access to the eligible, meritorious and needy students of economically underprivileged background to higher education Surendranath Evening College was established in the year 1961 with four most essential subjects- Bengali, English, Hindi and Commerce. In 1963 some more subjects were added as Political Science, History, Economics, Sanskrit, Urdu, Mathematics, Chemistry and Physics. The only aim was to fulfill the ambition of higher education of those youth of Sealdah and suburban area of Kolkata who had to stop their studies after schooling to get any job immediately to sustain the needs of their family. But their desire for higher education could not be nipped in the bud as Surendranath Evening College was there getting affiliation gradually in almost all those subjects which were relevant and need based.

On request of the Surendranath Evening College, Kolkata, the NAAC Peer Team, Bangalore, has already visited the College on February 28th & March 1, 2007 for the validation of Self-Study Report to assess and accredit this college. Surendranath Evening College has multi-faculty programme options for students willing to opt either for Arts, Science or Commerce at three year degree level with Annual System of 1 year in each part. The students have to appear in and pass the Annual University Exams after the completion of each Session for being promoted to next year. The success rate is: in Commerce (85%), Physics (98%), History (95%), Electronics Science (95%), Political Science (90%), Computer Science (90%), in Sanskrit (71 %) and in Urdu (75 %). Beginning with Commerce, English, Hindi and Bengali in 1961 the college got affiliation for Political Science, History, Economics, Sanskrit, Urdu, Urdu, Mathematics, Chemistry & Physics in 1963 for better options to students. To cater to the need based subjects and more job-oriented opportunities the College started courses in Electronic Science and Electronic Equipments and Maintenance in 1996 with addition of one more relevant subject- Computer Science in 1991 after a gap of about nine years the college has given one more option to the students for Geography since 2006.

### *Teaching – Learning and Evaluation*

All the offices and sections of college run for 230 days in a year and teaching goes for 205 days a year. Annual Teaching system is followed and to complete a Degree Course it is essential to pass out Annual University Examinations of each Part of the three year degree course in Science, Arts & Commerce. The teachers carry out various types of

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administrative responsibilities also besides teaching and academic performance. 16 teachers of this College have been awarded Ph.D. Degree out of 27 substantive teachers. Teachers of our college actively participate and present papers in State, National and International Seminars. Two UGC Sponsored Research Projects are on-going. The college teachers have 65 publications at international level and 25 at national level, 45 articles publications in Newspapers & Magazines to their credits. Twelve books written and chapters in eleven books have been edited by the teachers of Surendranath Evening College. The colleges are running units of NCC also with 160 Cadets.

The year 2006-07 has become special significance to all of us because the NAAC peer team visited our college on 28-02-07 and on 01-03-07. Our college has been awarded C++ grade by the National Assessment and Accreditation Council (NAAC), a body of the University Grants Commission (UGC) in May 2007 - a year of achievements, milestones and accolades. We welcome you to our family of SNEC to serve you better tomorrow.

### *History of the College*

**OUR FOUNDER:** It was a heavenly experience to be young and juvenile at the time of independence, since our founder, Late Surendranath Banerjea realized the most significant aspects of higher education amongst the youth of Bengal as well as India. That was indeed bliss to be alive at the dawn of independence in India on August 15, 1947. Surendranath Banerjea (From November 1848 to 6th August 1925) was one of the great stalwarts of India's freedom movement. In addition to being a great patriot, he was a polymath, orator and statesman. As a visionary, he realized that education was the weapon to fight the evil of colonialism and attain the sovereignty of mind. Surendranath Banerjea was one of the great pioneers in the history of India's freedom movement. He is regarded as a great patriot, scholar, orator and statesman. As an educationist he devoted himself wholeheartedly to the cause of higher education in the country.

In 1882, Surendranath Banerjea took over the charge of Presidency School. Early in 1884, this school was converted to Presidency Institution affiliated to LA. standard. Later in the same year it became a degree college named 'Ripon College. In 1885, a Law department was added and a new college took shape as Ripon Law College. In 1948-1949, two years after attaining independence in 1947, Surendranath College was formed, named after the illustrious founder. The establishment of the Commerce section in 1940 and the Evening Science section in 1947 eventually made way to the formation of SURENDRANATH EVENING COLLEGE in 1961.



### *The Academic formation of our College*

From the outset the college had affiliation for Commerce, Science and Arts with pass and Honours courses in Commerce from 1961. In the year 1996, the University of Kolkata affiliated Honours in Bengali. The introduction of Computer Science, Electronic Science and especially Electronic Equipment Maintenance (Vocational) at degree level in 1998-99 and Honours in Marketing in Commerce stream in 2004-05 has been an important step towards making this college a model evening college. It is a matter of pride that Electronic Equipment Maintenance was introduced in this college for the first time in the entire Eastern region of India. Besides, the University of Calcutta affiliated Honours in Electronic Science, English, Hindi and Urdu. Very recently the university has affiliated Geography in general course. Our college is recognized by the UGC U/S 2f and 12B. Its parent body is the University of Calcutta and a Governing Body governs it. The college admits students irrespective of caste, creed and religion and teaches through the medium of English and Bengali according to the syllabus laid by the University of Calcutta.

### *Present History*

Our College is located at the heart of the cosmopolitan city just in the vicinity of Sealdah station and very close proximity to the Howrah station and the University of Calcutta, just at the end of the flyover on Mahatma Gandhi Road, our college has the architecture of old colonial days with wide corridors and spacious classrooms. With an impressive roll-strength, the college premise is nevertheless clean and well maintained. It is one of the oldest and most famous evening colleges in the Eastern Region. Continuously upgrading its facilities and academic environment, the college constantly organizes seminars on multi-dimensional topics with the active participation of teachers, students and scholars. To keep pace with the globalized world, the college is about to introduce some market- oriented courses subject to approval from its parent body. The college also has an active Placement Cell which ensures that students reap the benefits of their education by getting jobs. Dedicated families of teachers all of whom are eminent in their own academic fields serve the college. In addition to the formal lecture method, tutorials and special classes are regularly held. The student-teacher relationship is respectful and friendly. The non-teaching staff of our college, who tirelessly works to maintain accounts, records, water and uninterrupted power, all crucial for a sound academic ambience, ably upholds this peaceful academic environment. The college also maintains a number of committees and sub-committees to look after the day to day affairs and grievances of students.

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The college organized a tri-language (Hindi, Urdu, and Bengali) "Kavita Utsav" which reflected national integrity and language harmony. Writers, poets, scholars, researchers, students, and luminaries participated in the programme. Our college authority takes up all efforts to maintain healthy water supply facilities, power supply in power shedding hours, and maintains sound academic environment. Our college maintains a healthy balance between formal as well as informal interactions amongst faculty members with a view to deliver quality teaching services for all concerned. The committees and sub-committees with all sincerity perform all delegated responsibilities squarely in a democratic style of management. Our college earnestly organizes all cultural activities through which students get opportunity to cultivate their talents.

### *Admission process of the College*

Admission process is completely online. As a result it is not only transparent but also user convenient. The full admission process is controlled by online software. The direct payment through Punjab National Bank has launched from this year to make the admission process more convenient and transparent to the students. Application for online admission to the college is started just after the announcement of the results of the Higher Secondary Examination, ISC, CBSE, and other Boards. Eligibility norms for application are given on the college notice board and online after publication of the results adhering to the very guidelines of the University of Calcutta. An applicant is required to fill in separate online applications for each subject applied for. Prescribed online application form duly filled in by the candidate uploading signature and photograph and submitted through online within the stipulated date given by the admission board. It is a must for students residing outside Kolkata to give a contact number and the name of a local guardian, who will undertake all the responsibilities of the applicant, if required. The following documents must be submitted at the time of admission.

1. Xerox copy of admit card and the mark sheet of class- X & XII
2. Xerox copy of age verification certificate e.g. admit card of class- X.
3. A certificate of character (along with recent passport size photograph) from the Head of the Institution last attended and other relevant documents, as may be considered necessary by the college admission board. (If selected, before admission the office will verify originals of all the documents submitted).
4. The admission board of the college allows the students to take admission on first-come-first-serve basis purely on the basis of Merit List published online.

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5. The college authority/admission board reserves the right to change/modify the above procedures with proper notification.

Admission of students from other University and Boards of Education in India and from foreign countries is governed by the regulations issued by the University of Calcutta or the State Government or the Government of India from time to time. All such admission will be treated as provisional pending formal approval of the University. All such students must produce migration certificate from the University or the Board of Education from which they are migrating, in addition to other relevant documents as are required for admission. Admission of students from other Universities or Board is liable to cancellation provided they fail to submit the migration certificate in time.

Transfer and withdrawal from the college may be permitted strictly according to the prescribed rules and regulations of the University of Calcutta. Application for transfer or withdrawal from the college must be made in writing to the Principal and countersigned by the Guardian.

### *Note Very Carefully*

1. Students with subject combinations other than as prescribed in the Prospectus will not be admitted.
2. The College may, however, restrict its teaching to only a certain number of combinations of subjects.
3. As per University Notification, all candidates coming from Distance Education/Open System of Learning will be admitted to college as per University norms.
4. All applicants must take a note on selection of subjects. Students are advised to select their subjects very carefully, as rules for change of combination of subjects are regulated strictly by the prescribed rules and regulations of the University of Calcutta.

### *Guidelines for 3-Year Degree Courses: General & Honours*

1. Examinations for the Degree Courses at the University level are conducted in accordance with the notifications/ circulars/ syllabus of the University of Calcutta.
2. The language group is compulsory only at the Part-1 level for both general and honours streams. In this group apart from English, one of the major Indian languages, consisting of 50 marks each, is compulsory of all the Part-I degree students (Bengali, Hindi, and Urdu are taught in the college).
3. For B.A. B.Sc./B.Com. Part-II general course, a candidate has to take three elective subjects, consisting of three papers of 100 marks.

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4. Students appearing at the Part-I examination will have to pass a compulsory paper on Environmental Studies carrying 100 marks (Th.75 + Prac. 25).
5. In the general course students obtaining 60% of marks or above in aggregate will be placed in the First Division and students obtaining 40% or above but less than 60% marks will be placed in the Second Division.
6. Pass mark in each paper is 35% for Honours and 30% for General streams of course.
7. At present, the college offers Honours in Bengali, English, Hindi, Urdu , Accountancy, Marketing, Electronic Science subjects.

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### ***B.Sc. General***

**Any three Subjects:** 1. Physics, 2. Mathematics, 3. Chemistry/Computer Science. / Electronics Science alongwith this Environmental Science, English and Bengali or Hindi or Urdu are as compulsory subjects.

### ***B.Sc. Honours***

**HONOURS in Chemistry:** Mathematics and Physics as general subject

**HONOURS in Physics:** Mathematics, Chemistry/Computer Science, Electronic Science as general subject.

**HONOURS in Mathematics:** Physics, Chemistry/Computer Science, Electronic Science as general subject.

**HONOURS in Electronic Science:** Physics, Mathematics as general subjects.

Along with English and Bengali or Hindi or Urdu are as compulsory subjects.

### ***B.A. Honours***

**HONOURS in Bengali** and any two of the following Elective Subjects: History, Philosophy, Political Science, Economics/Sanskrit.



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**HONOURS in English** and any two of the following Elective Subjects :

History, Philosophy, Political Science, Economics/Sanskrit.

**HONOURS in Hindi** and any two of the following Elective Subjects:

History, Economics, Sanskrit, Political Science, Elective English,/ Philosophy.

**HONOURS in Urdu** and any two of the following Elective Subjects: History, Economics/Political Science, Elective English/Philosophy.

**HONOURS in History** and any two of the following Elective Subjects :

Elective Bengali,Philosophy, Political Science, Economics/Sanskrit.

Along with this Environmental Science, English and Bengali or Hindi or Urdu are as compulsory subjects.

### ***B.A. General***

Any three of the following Elective Subjects:

History, Philosophy, Geography; Political Science, Economics/Sanskrit; Elective English, Elective Bengali/Urdu/Hindi.

Along with this Environmental Science, English and Bengali or Hindi or Urdu are as compulsory subjects.

### ***PAPERS FOR B.A. & B.Sc. (HONS & GENERAL)***

EXAM.	GENERAL				HONOURS			
Part-I	1.	Language Group		100	1	Language Group		100
	2.	First Elective Subject	Paper-I	100	2	First Elective Subject	Paper-I	100
	3.	Second Elective Subject	Paper-I	100	3	Second Elective Subject	Paper-I	100
	4.	Third Elective	Paper-I	100	4	Honours	Paper-I	100

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		Subject			5	Honours	Paper-II	100
			Total	400			Total	500
Part-II	1.	First Elective Subject	Paper-II	100	1	Honours	Paper-III	100
			Paper-III	100	2	Honours	Paper-IV	100
	2.	Second Elective Subject	Paper-II	100	3	First Elective Subject	Paper-II	100
			Paper-III	100			Paper-III	100
	3.	Third Elective Subject	Paper-II	100	4	Second Elective Subject	Paper-II	100
			Paper-III	100			Paper-III	100
			Total	600			Total	600
Part-III	1.	First Elective Subject	Paper-IV	100	1.	Honours	Paper-V	100
	2.	Second Elective Subject	Paper-IV	100	2.	Honours	Paper-VI	100
	3	Third Elective Subject	Paper-IV	100	3.	Honours	Paper-VII	100
	4.	Environmental Science		100	4.	Honours	Paper-VIII	100
					4.	Environmental Science		100
			Total	400			Total	500

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### **PAPERS FOR B.Com. (HONS. & GENERAL)**

EXAM.	GENERAL	HONOURS
Part-I	<p>(1) Language Group: 100</p> <p>(English 50 marks and Modern Indian Language 50 marks, Bengali/Hindi/Urdu : 50 marks)</p> <p>(2) Paper- I :Financial Accounting –I(C11G) : 100</p> <p>(3) Paper-II: Principles and Practice of Management &amp; Bus. Communication(C13G): 100</p> <p>(4) Paper-III: Business Regulatory Framework: (C12G) 100</p> <p>(5) Paper-IV: Economics – I(C14G) : 100</p> <p>(6) Paper-V:Business Mathematics &amp; Statistics (C15G): 100</p> <p>Total: 600 marks</p>	<p>(1) Language Group: 100</p> <p>(English 50 marks and Modern Indian Language 50 marks, Bengali/Hindi/Urdu : 50 marks)</p> <p>(2) Paper- I :Financial Accounting – I(C11G) : 100</p> <p>(3) Paper-II: Principles and Practice of Management &amp; Bus. Communication(C13G): 100</p> <p>(4) Paper-III: Business Regulatory Framework: (C12G) 100</p> <p>(5) Paper-IV: Economics – I(C14G) : 100</p> <p>(6) Paper-V:Business Mathematics &amp; Statistics (C15G): 100</p> <p>Total: 600 marks</p>
Part-II	<p>Paper-I: Information Technology &amp; its application in business(C21G): (Th.50+Prac.50)</p> <p>Paper-II: Principles of marketing &amp; e-Commerce: (C22G) (50+50)</p> <p>Optional:</p>	<p>Paper-I: Information Technology &amp; its application in business(C21G): (Th.50+Prac.50)</p> <p>Paper-II: Principles of marketing &amp; e-Commerce: (C22G) (50+50)</p> <p>Optional:</p>

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	<p>Paper-III: Financial Accounting II (C23G): 100</p> <p>Paper-IV: Direct &amp; Indirect taxation (C24G): 100</p> <p>Paper -V: Cost &amp; Management Accounting-I (C25G): 100</p> <p>Paper-VI: Auditing (C26G): 100</p> <p>Total: 600 marks</p>	<p>Paper-III: Economics-II &amp; Advanced Business Mathematics (C21A): 100</p> <p>Paper-IV: Financial Accounting-II (C22A): 100</p> <p>Paper-V: Direct &amp; Indirect taxation (C23A): 100</p> <p>Paper-VI: Cost &amp; Management Accounting-I (C24A): 100</p> <p>Total: 600 marks</p>
Part-III	<p>Optional:</p> <p>Paper-I: Financial Accounting III (A31G): 100</p> <p>Paper -II: Cost &amp; Management Accounting-II (A32G): 100</p> <p>Paper-III: Financial Management (A33G): 100</p>	<p>Optional:</p> <p>Paper-I: Financial Accounting III (A31A): 100</p> <p>Paper-II: Economics-II &amp; Advanced Business Mathematics (A32A): 100</p> <p>Paper-III: Indian Financial System &amp; Financial Market Operations (A33A): 100</p> <p>Paper-IV: Financial Management (A34A): 100</p> <p>Paper-V: Project work (A35A): (Written 50+ Viva-voce 50)</p>

Special study for socially deprived students through

### **Netaji Subhas Open University Study Centre (A- 06)**

**Netaji Subhas Open University in our campus:** Students may have to study in accordance with the syllabus of the Netaji Subhas Open University. Students who have no time to attend regular classes may join easily in NSOU study centre in our college where week end classes are conducted in Sundays. The attendance in week end classes is not compulsory. It is purely complementary which is conducted for the better counselling if the students of the study centre. No extra charges are imposed for such classes. In our campus Netaji Subhas Open University (NSOU) conducts Post graduate courses as well as under graduate courses in various subjects of **equal value** attached



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to the degree courses offered by the Calcutta University and other universities in India. The teachers also take up the classes that are usually conducted on every Sunday and some classes on Saturdays as and when required to fulfil the needs of the students. Surendranath Evening College has been acting as a study centre for Netaji Subhas Open University since 1998. **It offers the following courses.**

**1. Bachelor Development Programme (BDP) in Arts, Library Science & Commerce.**

**2. Post Graduate Programme in Bengali, History, English, English Language teaching, Political Science, Education, Mathematics, Library Science, Social science and Commerce.**

A person who attains the age of 18 years can enrol himself at the study centre for the BDP programme. The normal course fees for the course is around Rs. 2,000/- including tuition fees, study materials and books per year-semester. The minimum period of completion of the BDP course is 3 years. BDP-Surendranath Evening College study centre of (NSOU) offers Bachelor's programme leading to B.A., B.Sc., B.Com. degrees. The minimum qualification is 10+2 passed. Students of BDP programmes are subjected to continuous evaluation in the form of assignment. Every Student is required to submit assignment before term end examinations. Term end examinations are held at the end of every semester. Credit system is in operation in relation with evaluation of students.

**PG Courses:** Surendranath Evening College centre has become an important centre for students intending to pursue Master degrees. It offers Master degrees in various subjects consisting of Arts, Science and Commerce. Students of PG courses are evaluated on the basis of internal assessment as well as Theoretical examination. Examinations are held on Saturdays, Sundays or holidays. Study centre distributes the assignment papers and arranges for their evaluations. The study centre arranges for holding of examinations in accordance with the schedule fixed by the University from time to time. Surendranath Evening College is placed under the supervision of a co-coordinator. The co-coordinator is assisted by the staff of his office. At present there are 3 office staff and 11 counsellors. For further information follow NSOU website or contact Biswajit Mishra, Phone No. 8013432432. Recently, NSOU started admission in BDP and PG courses through online. From 2017, NSOU will also start 2 years Bachelor of Education (B.Ed.) for general students.

## GENERAL INFORMATION

### *ATTENDANCE AT LECTURES*

Every student has to attend regularly all classes as held in the respective subjects and must meet the minimum requirements of the University in this regard. As per requirements of the University, a student must attend at least 75% of the classes held in each subject, for being considered as regular students. Science students, not attending theoretical classes regularly should not be allowed to attend practical classes in the respective subjects.

Promotion and permission to appear at the University examination are subject to not only satisfactory record or work but also regular attendance/lectures, tutorials, practical and fulfillment of other conditions as required by the University.

### *STUDENTS PERFORMANCE*

Success rate of students of the department generally have around 85% and it varies marginally from year to year in tandem with variation of University rate of success.

### *EVALUATION*

A cumulative continuous assessment procedure is being followed for assessment of our students. Performance of our students is being continuously monitored by our respective departmental teachers. For advanced students, a few topics of advanced type are being taught. The objective of tutorial classes is to upgrade the weaker students and to motivate students for independent thinking and learning. At the end of each year, after test examination a guardians' meeting is called up to exchange and to inform evaluation report for better feedback. The notice of such Parents-Teachers meeting is served to all students appeared in the test examination as it is printed at the end of question papers of Test Examination.

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### *CHANGES MADE IN THE COURSES (Past Five Years)*

Courses are taught according to C.U. syllabus. There was revision of syllabus effective from 2013-14 in the form of introduction of new subjects of Project Work in 3<sup>rd</sup> year B.Com. Honours syllabus. Further the distribution of marks of questions was changed. Seminars and workshops are organized by Calcutta University before introduction of such changes and a few teachers from our department participated in it.

### *COLLEGE HOURS*

Classes are held from 4-15 p.m. to 9-15 p.m. subject to alteration from time to time for the interest of students. Electronic Science (Honours) classes start at 3.30 p.m.

### *COLLEGE MAGAZINE*

The Students, under the supervision and guidance of Teacher-in-Charge-Magazine, publish college Magazine. College students used to publish magazine containing their creative writings, poems, experiences about tour etc. "SARASWAT" is the name of magazine in which the teachers, students, seminar participants contribute their valuable writings.

### *OFFICE*

In academic organization office plays a very significant role in maintaining and preserving records and also maintaining a liaison between teachers and staff, staff and students etc. Keeping this in mind, our college office maintains a very dynamic, modernized, systematic, and service-centric role for the benefit of our students, teachers, staff and outsiders. The college office meets its students' requirements adequately. The office is fully computerized and well furnished, which starts its function from 2-15 p.m. to 9-00 p.m. on all working days.

### *LIBRARY*

The library remains open during college hours. Issue of books is subject to the rules printed at the back of the library card given free of charge to every student. Our college possesses an equipped library both for reading and lending of text books meant for the students as well as Teachers. Our college has an excellent library

## PROSPECTUS-2015-16

containing multiple copies of latest text books in all disciplines. Our library has proud possession of excellent librarian and library employees. Students can use library from 2-15 p.m. to 8-30 p.m. on all working days.

Computers are installed in the library for cataloguing system and also to facilitate the activities in the library. Internet facility is also provided in the library. The college is a subscriber to N- LIST consortium under NME-ICT project. Most of the department also have departmental library to support research.

### *QUALITY CIRCLE*

College has formed a quality circle in order to inculcate quality culture in rendering activities. The College has formed quality assurance cell to look after all quality based activity of the College in consultation with Teachers Council. Beside, the College has formed Anti ragging cell, Anti harassment cell etc. to improve and ensure a peaceful environment inside the college premises. The college has Eco Club to improve eco-friendly environment.

N.C.C.(NATIONAL CADET CORPS)

Prof. Sanjit Sarkar, has taken charge of N.C.C. as Care-taker officer Coy-3, 2nd Bengal Battalion N.C.C. from the session 2015-16. So students of the college will get the opportunity of joining N.C.C. as earlier from this session.

### *DEPARTMENTAL COMPUTER FACILITY*

A number of departments basically all science departments including commerce have been well equipped with separate computers. Beside Department of Commerce has a separate I.T. Laboratory consisting of 14 computers to give computer facilities to all commerce students. Moreover, all the other departments can avail broadband internet facilities at the IT lab. (information technology). Laboratory and central computing system are monitored from the Office. Beside, the college has a fully computer based I.C.T. class room where all departments can get benefit of ultra-modern teaching and learning process.





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### ***COLLEGE WEBSITE***

The College has a very well designed website from where students can avail all important information easily. Please go through the Google search engine. Type [www.http:surendranatheveningcollege.com](http://www.surendranatheveningcollege.com) to find the detail information about College. Students can download prospectus, admission forms and other important documents and information both for Honours and General Courses of studies from the website. Students may also complain through website regarding any kinds of problems. They also be able to reach easily to the head of the respective departments and head of the all cells to make any appeal to the respective departments easily trough website.

### ***WATER SUPPLY***

Adequate supply of purified water is provided for drinking and cleaning purposes. Water purifier machines are available throughout the campus and all floors of our college to fulfil health conscious need satisfaction of all concerned students, teachers, staff and others.

### ***GENERATOR***

In order to overcome the troubles at the time of power cuts, a heavy generator has been installed to ensure power supply throughout the college in the evening hours and overcome the imbalance situation of all concerned.

### ***AUDITORIUM***

College has a beautifully decorated spacious Modern Auditorium, which is being utilized for conducting social functions, meetings, seminars, exhibitions and other short programs of the college.



### ***FIELD***

The college does not own any field in the cosmopolitan city where playground is really a dream but college possess a wide courtyard where the students organizes indoor games e.g. badminton, carom, musical chair competition in which the teachers, non-teaching staffs, and students participate each year.

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### *CANTEEN*

College has a very well designed and healthy spacious canteen, which provides food for both teachers and students at moderate price throughout the day and evening.

### *COMMON ROOM*

The college is maintaining the common rooms for boys and for girls separately where the students play indoor games as provided such as Table Tennis and Carom. Indoor games are permitted only at break periods.

### *AUDIO VISUAL/ PROJECTOR*

The college has a well equipped I.C.T. class room where audio visual projector machine is used for teaching and learning purposes. It is commonly used for all departments. It is also used for seminars and workshops organised by teachers and students inside the college campus.

### *GAMES AND SPORTS*

Keeping in mind the holistic mission for development of personality, the college provides adequate facilities in N.C.C., indoor as well as outdoor games and sports. Annual sports meet is organized every year. Important personalities are invited to grace the occasion.

### *FRESHERS' WELCOME, ANNUAL SOCIAL AND IF-TAR PARTY*

Keeping in mind the moral and mental development of our students, our college allows students to organise Freshers' welcome, Annual Social, If-Tar Party, Blood Donation Camp and other ceremony every year. The college organises Annual Social at Netaji Indoor Stadium, Kolkata jointly with Surendranath group of colleges. The college organises illustrious "KAVITA UTSAV" to maintain language harmony.

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### *YOGA/GYMS/MOUNTAINEERING/ EDUCATIONAL EXCURSION*

College is thinking to organise yoga, gyms, and mountaineering in the years to be. Educational excursion is being organised every year by the students under the guidance and supervision of a teacher.

### *HEALTH CHECK UP*

Students can make health check-up by qualified doctors in the Students' Health Home, Kolkata by taking bonafide student certificate from the college authority.

### *CO-CURRICULAR ACTIVITIES*

College students organise sit and draw, antakshari, dance, drama, vocal music, recitation, debate, extempore, quiz competition, essay writing, mock parliament, blood donation camp, campus clean movement etc. The college students used to publish wall magazine, College Magazine time to time. The college authority has also arranged online magazine recently both for the students and teachers.

### *ALUMNI ASSOCIATION*

College has formed alumni association. Our Alumni are holding various positions in many organizations throughout India and many have become eminent political leaders. Sometimes they organize cultural programme also. At present Md. Atique is the president of Alumni Association.

### *EXAMINATION & PROMOTION*

College maintains its academic examinations time to time to evaluate the progress of the students. The students get their promotion to the next higher classes after passing through class tests and annual Test examinations. Most of the examinations are being conducted following the rules and regulations of the University of Calcutta.

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### *PARENTS/GUARDIANS-TEACHERS-STUDENTS MEETING*

At the end of test examination of each financial year a parents/guardians-teachers-students meeting is generally called up to consider the progress report of the students and to allow them for the final examination. It is compulsory to appear all parents/Guardians of the students in the said meeting failing which students are not allowed to fill up their forms for appearing final examination of Calcutta University.



### *STUDENTS' SEMINAR*

A number of departments in our college regularly organize seminars on different issues by the students to cultivate their educational as well as oratory skills and to equip themselves for higher studies.

### *GRIEVANCE REDRESSAL CELL*

A grievance redressed cell functions under the chairperson ship of the Principal with the internal members of the college. The cell tries to redress grievances brought to the notice person concerned. Dr. Jahar Sen Majumder, Head of the Dept of Bengali is the convener of this cell. The college website also has a link for the same where students can login and post their grievances.

### *POOR WELFARE FUND*

College maintains a poor welfare fund to provide some financial supports to the poorest of the poor cum meritorious students on production of their relevant proofs like BPL ration card, Income certificate of parents etc. A few excessive meritorious students are also allowed to get free studentship out of the said fund after considering their actual financial status of the family as well as academic background. Besides SC/ST and Minority students avail scholarship from government.

### *SAFETY AND SECURITY MEASURES*

College tries to maintain adequate level of safety and security measures. The total college campus is under the observation of **CC TV/ Camera**. The main gate of the



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college is fully protected by 24 hours security guard. As our college is Evening college, we have specially arranged automatic heavy duty Generator to cope up with the sudden power cut/ load shedding for considering the highest security measure of our beloved female students within a few moments.

### *LABORATORY*

College maintains adequately equipped chemistry as well as Physics laboratory having more 4000 sq. ft of room space in spite of acute space constraints in this densely crowded cosmopolitan city. College has sufficiently equipped Computer Science, Electronic Science, and Information Technology practical labs having more than 1500 sq. ft. of room space. The IT lab of the college is fully well equipped with sufficient computers and internet facilities.

### *IDENTITY CARDS*

Every bonafide student of our college must possess a college identity card, which must duly be endorsed by the Principal. The identity card must be renewed every academic session. Each and every student has to show his/her identity card to the security at the main gate and as and when the same is required for verification by the staff or teachers. For obtaining identity card students are asked to clear their dues in time. For loss of identity card, a duplicate identity card is generally be issued on payment of Rs: 10 for which a police diary is must as documentary evidence.

### *RAILWAY CONCESSION*

Monthly Railway Concession orders are usually issued by the college office to the bonafide students of the college who come from suburban areas. Railway concession forms are generally issued by the college office within 10th of every month between 5 p.m. and 7-30 p.m. For obtaining railway concession students are required to clear up all dues within the stipulated time.

### *KNOWLEDGE EXCHANGE PROGRAMME*

The college authority used to arrange knowledge exchange programme in different subjects with the power of **MOU**



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between other colleges. The teachers of other reputed colleges used to take classes in our college as per scheduled routine framed by routine committee to follow the guidelines of UGC & to provide new experience cum knowledge to our beloved students

### ***CAREER GUIDANCE AND CAMPUS INTERVIEW***

Students are getting opportunities to prove their expertise through the campus interviews which are being organized by various corporate bodies with a particular focus to the computer applications, information technology, electronic science, and electronic & electrical equipment maintenance. Career guidance classes for appearing competitive examinations are also organized by the college authority with the help of experts.

### ***SEMINARS***

Besides imparting theoretical and practical education in various disciplines in a classroom set up, the college earnestly endeavours with the active supports from the respective departments to organize seminars/workshops/group discussions with the students and teachers. The college also organises state level/national level seminars with the financial supports from the UGC. The Department of Commerce and Department of English, Department of Political Science and Department of Urdu have already organized departmental seminars on "information Technology and Its Applications", "Financial Planning for young investors", "Paradise Lost", "Higher Education in the era of Globalization" and "Majaaz Lucknavis Poetry" respectively. Organising of seminars/ workshops/ symposiums on various topics of respective subjects have already envisaged in our aims.

### ***DISCIPLINE***

1. In addition to the normal conduct and discipline the behavioural pattern of each and every student is expected to be modest.
2. Irregular attendance, unexplained absence, habitual late comings, disobedience or misbehaviour are being rectified through continuous monitoring cell.
3. Consciousness about the college property is nurtured by the monitoring cell.

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4. Parents or guardians are called upon to inform them regarding the poor attendance, poor performance of their sons and daughters.
5. The use of unfair means in examination invites expulsion from the said examination.
6. In case a student has any special kind of illness/ailment/disease the guardians must bring the same to the notice of the college authority with medical certificate.
7. Each and every teacher as well as student is expected to conduct himself/herself with dignity and maintain decorum and decency regarding wearing of dresses, gossiping and behaviours. Due respect is expected to give not only to the members of teaching /non-teaching family members of the college but also to students.
8. Students are expected to observe silence and tranquillity in the library as well as when walking down the corridors (especially when classes are going on). They are not allowed to loiter or make crowded gossiping in the corridors or stand taking here and there.
9. Chewing of tobacco/Khaini/Pan Parag/Gutkha in any form/smoking in any corner in the college campus is strictly prohibited. Offenders deserve to be rebuked as well as disciplinary actions are to be imposed.
10. Spitting inside the class/corridors/ steps and in any corner of the college building and writing in the walls is subject to heavy penalty. Spittoons are installed in every corner of the college campus.
11. Students must be present in their respective classes immediately after the bell rings at the beginning of each class. Each and every student has to respond to the teachers' roll callings in each and every class is mandatory. Students must not disturb the teachers' classes are on. They must not enter or leave the class without the permission of the teacher concerned.
12. Classroom/library/laboratory equipments and furniture must be treated gently with care.

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### COLLEGE FEES-DEGREE COURSES

Items	B.Com(H) Rs.	B.Com(G) Rs.	B.A(H) Rs.	B.A(G) Rs.	BSc.(H) Rs.	BSc.(G) Rs.
Admission fees	85	60	75	50	110	85
Tuition fees for 3 months	255	180	225	150	330	225
Session Charge	700	700	700	700	700	700
Registration fees	110	110	110	110	110	110
Library fees	150	150	150	150	150	150
College Exam. Fees	300	300	300	300	300	300
Students' Activity fees	200	200	200	200	200	200
B.R.F.	300	300	300	300	300	300
Students' Health Home	10	10	10	10	10	10
Electric charges	200	200	200	200	200	200
Migration	100	100	100	100	100	100
Generator	50	50	50	50	50	50
P.W.F.	80	80	80	80	80	80
Dev. Fees	400	400	400	400	400	400
C.U. sport fees	60	60	60	60	60	60
Laboratory fees	0	0	600(Geo)	600(Geo.)	600	600
Electronic (G)	0	0	0	0	0	600
CU form	20	20	20	20	20	20
<b>Total</b>	<b>3020</b>	<b>2920</b>	<b>2980</b>	<b>2880</b>	<b>3720</b>	<b>4190</b>

#### **Extra fees:**

#### **Lab fees:**

Physics Hons. Rs. 1100/-, Math Hons. Rs. 1000/-, Electronics Hons. Rs. 1100/-, Chemistry Hons. Rs. 2500/-

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Computer fees for Electronic Science Hons. and Computer Science General Rs. 600/-.

2nd year IT Lab fees Rs. 300/-, TC Charge Rs. 300/-, Fine for duplicate fees book and I card Rs. 30/-, Change of subject Rs. 100/-, CU Registration fees Rs. 110/-, fees are not refundable under any circumstances.

University Syllabus fees to be collected as per subject. Transfer fees: Rs: 100/- Application for transfer shall be made strictly in conformity with the University Regulations. No Transfer Certificate shall be issued to a student within three months or his/her admission.

### ***PAYMENT OF FEES***

Monthly tuition fees must be paid within the month unless otherwise notified. For delay in payment, a fine of Re 1 per day may be charged. The name of the defaulter of one session will not be retained on the rolls of the next session; class promotion will be withheld unless all arrears of the previous session are cleared. Fees are to be paid along with the acknowledgment card duly filled in between 5 p.m. to 7-30 p.m. Following charges are to be paid by the students:

Duplicate Acknowledgment card Rs: 30/- (ii) Duplicate Identity Card Rs:30/- (iii) Failure to return Library Books within due date Rs: 30/- (iv) Change of Subject Rs: 100/- (v) Change of Course Rs:100/- Students migrating on transfer certificates in the middle of the Session or in the middle of a course of studies cannot be admitted. Admission of students on the basis of Migration Certificates is only provisional and subject to sanction of the University of Calcutta and is liable to be cancelled if the case cannot be reported to the University within one month from the date of admission on account of non- submission of necessary documents by the student(s) concerned.

N.B. -In case any of the above documents cannot be produced immediately, authentic evidence must be submitted showing that student has applied for the same. Documents not produced at the time of provisional admission must be submitted within thirty days thereafter.

### ***ADMISSION***

Admission commences immediately after publication of Higher Secondary or equivalent examinations' results, and closes on the dates notified by the University of Calcutta. Thereafter admission may take place only with special permission given by the

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University of Calcutta. Application for admission must be submitted online in the prescribed format to be had from the college website. Total admission process is made through online. Students are advised to follow website properly for filling up application forms, observing merit list and all other relevant formalities. At the time of admission students must produce Original Admit Card & Mark Sheet of Madhyamik & Higher Secondary Examinations. a) School/College Certificate where studied last. (c) Two copies of recent passport size Photographs. (d) SC/ST certificate (in case of SC/ST students) e) Migration certificates if required with original copy of application through online.

### ***PARENTS-TEACHERS MEET***

At the end of Test Examination of each class, a parents-teachers meet are generally arranged by the quality assessment cell of the college to evaluate regarding the class attendance, class and examination performance of students and to communicate a message to the parents regarding the performance of their ward. Notices of such meeting are generally given at the end question papers to communicate each parent without fail. It is compulsory to attend all parents/guardians of the respective students to attend such meeting positively.

### ***CASUAL AND UNSUCCESSFUL STUDENTS***

Casual and unsuccessful students who do not intend to attend college classes shall have to pay Rs. 300/- only for appearing as a casual candidate.

**Minimum percentage of attendance for appearing as collegiate students is 75% of Lectures. No student will be sent up for appearing in the University Examination even as a Non-Collegiate student unless the percentage of attendance in lectures is at least 60%. For sending forms of University Examination , results in the annual, test, and periodical examinations, if any, will be given due importance.**

Developing a positive attitude towards life is extremely important for a successful and happy life. You must think good, feel good, do good the world is waiting for you. Be great in thought, word and deed! Get rid of negative outlook on life and believe in happiness, and you will be happy... try smiling when the weather is bad! Try to smile in the face of difficulties and you will become an object of rainbow glory for yourself and a source of inspiration for others ... great achievement often requires long, tortuous, bitter experiences, powerful enough to drive one to despair. But one must rise above disappointments, neglect and sorrow and renew the pledge of devoted action....we



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cannot wait for things to happen to us; we must make them happen to us ... we must act and compel fortune to smile on us just be up and doing ... persist in your struggle just a little longer and success will be yours.

**BEST PRACTICE (1) :** The Poor Welfare Fund Committee consists of Dr. P.C Maity, Prof. Debasis Manna and Mr. Ashok Chatterjee. All economically underprivileged students are requested to apply to this committee with proof of income of family attested by local government functionaries. The selected students are given a full waiver regarding college fees and other financial expenditures incurred. The number of students who benefited from this programme in the academic year 2012-2013 was 163 and for the academic year 2013-2014, the number is 486. Incidentally the amount disbursed for the year 2013-14 from the college fund for this purpose is Rs. 1,02,500 (One lakh two thousand five hundred only). In addition to this the Poor Welfare fund also prioritizes applications received from the socially underprivileged sectors like the SC/ST and other OBC categories. The objective of the practice is to give a much-needed relief to the eligible and meritorious students coming from an economically underprivileged background. The college realizes that to tackle the issue, individual acts of waiver considered as special cases (enacted through the Principal's discretionary power) would not do. It would be a cosmetic step and fail to solve the problem at the structural level. Hence, the setting up of the Poor Welfare Fund under the supervision of a committee consisting of two full time teachers is quiet meaningful. CONTACT PERSON FOR FURTHER DETAILS: Dr. Iqbal Jaweed, Principal, Surendranath Evening College, 24/2, M.G. Road, Kolkata-700009.

**BEST PRACTICE (2):** Netaji Subhas Open University in our campus: Students may have to study in accordance with the syllabus of the Netaji Subhas Open University. In our campus Netaji Subhas Open University (NSOU) conducts Post graduate courses as well as Under graduate courses in various subjects of equal value attached to the degree courses offered by the Calcutta University and other universities in India. The teachers also take up the classes that are usually conducted on every Sunday and some classes on Saturdays as and when required to fulfil the needs of the students. Surendranath Evening College has been acting as a study centre for Netaji Subhas Open University since 1998. It offers the following courses. 1. Bachelor Development Programme (BDP) in Arts, Library Science & Commerce., 2. Post Graduate Programme in Bengali, History, English, English Language teaching, Political Science, Education, Mathematics, Library Science, Social science and Commerce. A person who attains the age of 18 years can enrol himself at the study centre for the BDP programme. The normal course fees for the course is around Rs. 2,000/- including tuition fees, study materials and books per year-semester. The minimum period of completion of the BDP course is 3 years. BDP-Surendranath Evening College study centre of (NSOU) offers Bachelor's programme leading to B.A., B.Sc., B.Com. degrees. The minimum qualification is 10+2 passed. Students of BDP programmes are subjected to continuous evaluation in the form of

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assignment. Every Student is required to submit assignment before term end examinations. Term end examinations are held at the end of every semester. Credit system is in operation in relation with evaluation of students.

**PG Courses:** Surendranath Evening College centre has become an important centre for students intending to pursue Master degrees. It offers Master degrees in various subjects consisting of Arts, Science and Commerce. Students of PG courses are evaluated on the basis of internal assessment as well as Theoretical examination. Examinations are held on Saturdays, Sundays or holidays. Study centre distributes the assignment papers and arranges for their evaluations. The study centre arranges for holding of examinations in accordance with the schedule fixed by the University from time to time. Surendranath Evening College is placed under the supervision of a co-coordinator. The co-coordinator is assisted by the staff of his office. At present there are 3 office staff and 11 counsellors. For further information follow NSOU website or contact Biswajit Mishra, Phone No. 8013432432. Recently, NSOU started admission in BDP and PG courses through online. From 2017, NSOU will also start 2 years Bachelor of Education (B.Ed.) for general students.

### THE COLLEGE FAMILY

Proud Possession-Faculty resources:

Principal: Dr. Iqbal Jaweed, M.A., Ph.D.

#### Department of Commerce

1. Dr. Umasankar Saha, M. Com., L.L.B., M. Phil., Ph. D., Associate Professor.
2. Dr. Barendranath Roy, M. Com., L.L.B., M. A.C.A., Ph. D., Associate Professor.
3. Dr. Purna Chandra Maity, M. Com., B. Ed., M. Phil., Ph. D., Associate Professor.
4. Prof. Amit Das, M. Com., Assistant Professor.
5. Prof. Madhab Chandra Samanta, M.I.I., Govt. P.T.T.
6. Prof. Shymal Kumar Pathak, M. Com., Govt. P.T.T.
7. Prof. Maumita Kundu, M. Com. Guest Lecturer.
8. Prof. Uday Bhanu Dhole, M. Com. Guest Lecturer.
9. Prof. Dipankar Bera, M. Com. Guest Lecturer.

#### Department of Bengali

1. Dr. Jahar Sen Majumder, M.A., Ph.D., Associate Professor.

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2. Dr. Sankar Prasad Majhi, M.A., M. Phil., Ph.D., Assistant Professor.
3. Prof. Satyajit Biswas, M.A., M. Phil., Assistant Professor.
4. Dr. Alamgir Molla, M.A., Ph.D., Guest Lecturer.
5. Prof. Md. Rafique, M. A., Guest Lecturer.

### Department of English

1. Prof. Debapriya Sannyal, M. A., Assistant Professor.
2. Dr. Saubhik Dutta, M. A. Ph. D., Assistant Professor.
3. Prof. Sairam Nishat, M.A., Guest Lecturer.
4. Prof. Ishita Bhattacharjee, M.A., Guest Lecturer.

### Department of Hindi

1. Dr. Ashoke Kumar Singh, M. A. Ph. D., CWTT
2. Prof. Vineeta Singh, M.A., Guest Lecturer.
3. Prof. Sima Kumari Singh, M.A., M. Phil., Guest Lecturer.

### Department of Urdu

1. Dr. Nusrat Jahan, M. A. Ph. D., Assistant Professor.
2. Prof. Sufia Shireen, M.A., Govt. P.T.T.
3. Prof. Md. Parvez Taher, M. A., Govt. P.T.T.
4. Dr. Shabana Afrin Javed, M. A., M. Phil., Ph. D.

### Department of Sanskrit

1. Prof. Namita Bhattacharjee, M. A., Govt. P.T.T.
2. Prof. Sharmila Das, M. A., Guest Lecturer.

### Department of Philosophy

1. Dr. Sunan Nandi, M.A. Ph. D., Govt. P.T.T.
2. Prof. Lopa De, M.A., Govt. P.T.T.
3. Prof. Amita Dhar, M.A., Govt. P.T.T.

### Department of History

1. Prof. Manjari Chakraborty, M. A., Associate Professor.
2. Prof. Sudipa Chowdhury, M. A., Govt. P.T.T.

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3. Prof. Moumita Majumder, M. A., M. Phil., Govt. P.T.T.
4. Prof. Amlan Mondal, M. A., Guest Lecturer.
5. Prof. Sadia Zareen, M. A., M. Phil., Guest Lecturer

### Department of Political Science

1. Prof. Jhuma Mukherjee, M. A., Govt. P.T.T.
2. Prof. Moumita Marik, M. A., Guest Lecturer.
3. Prof. Nousheen Baba Khan, M. A., M. Phil., Guest Lecturer

### Department of Economics

1. Dr. Asit Munsri, M.A., Ph.D., Associate Professor.
2. Prof. Urmila Sen, M. A., Associate Professor.

### Department of Geography

1. Prof. Peula Sinha Roy, M. A., Govt. P.T.T.
2. Prof. Dhiman Mondal, M. A., Guest Lecturer.

### Department of Physics

1. Dr. Samit Bhowal, M. Sc., Ph. D., Assistant Professor.
2. Dr. Sanjit Sarkar, M. Sc., Ph. D., Assistant Professor.
3. Prof. Anupam Debangshi, M. Sc., Assistant Professor.
4. Prof. Abdul Lahil Safi, M. Sc., M. Tech., Assistant Professor.

### Department of Chemistry

1. Dr. Supti Saha Roy, M. Sc., Ph. D., Associate Professor.
2. Dr. Manabendra Saha, M. Sc., Ph. D., Assistant Professor.
3. Dr. Averi Guha, M. Sc., Ph. D., Assistant Professor.
4. Dr. Tapas Kumar Paira, M. Sc., Ph. D., Assistant Professor.

### Department of Mathematics

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1. Prof. Debasis Manna, M. Sc., Assistant Professor.
2. Prof. Nityananda Thakur, M. Sc., B. Ed., M. Phil., Assistant Professor.
3. Prof. Atanu Mandal, M. Sc., Guest Lecturer.
4. Prof. Debasis Halder, M. Sc., Guest Lecturer.

### Department of Electronic Science

1. Dr. Abhijit Poddar, M. Sc., Ph. D., Assistant Professor.
2. Prof. Debasis Singha, M. Tech., Govt. P.T.T.

### Department of Computer Science

1. Prof. Shukdeb Paul, M.C.A., M.Tech., Govt. P.T.T.
- 2.

### Library

1. Librarian ---- Vacant
2. Srimati Malati Chakraborty, Library Staff ( Part Time)
3. Sri Harmohan Behra, Library Staff
4. Sri Debasis Banerjee, Library Staff
5. Sri Biswajit Mishra, Library Peon

### Office Family

1. Sri Nandadulal Sen, Head Assistant & Cashier
2. Sri Ashok Chatterjee, Accountant
3. Sri Ranjan Kumar Guray, Caretaker- cum-Electrician
4. Sri Milan Mukherjee, Clerk
5. Sri Subhajit Banerjee, Ad-hoc Clerk
6. Sri Binay Kumar Singh, Ad-hoc Clerk
7. Sri Sudipta Das, Ad-hoc Clerk
8. Sri Prasanjit Das, Ad-hoc Clerk
9. Md.Obaidullah Khan, Ad-hoc Clerk

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### Legal Advisor

1. Sri Debasis Banerjee, Advocate



Debasis Banerjee

### Office Sub-Staff

1. Sri Subasis Ghosh
2. Sri Subesh Das
3. Sri Kamalakanta Das
4. Sri Debasis Pradhan, Lab Attendant (skilled)
5. Sri Bhakti Narayan Halder, Lab Attendant (Skilled)
6. Sri Uttam Pattanayak, Lab Attendant (Skilled)
7. Sri Ananta Kumar Das, Lab Attendant (Skilled)
8. Sri Tarak Nath Brahma, Lab Attendant (Skilled)
9. Sri Pranabesh Sinha, Lab Attendant (Skilled)
10. Smt. Chaina Banerjee (Chakroborty), Ladies Common Room Attendant
11. Sri Lalu Das (sweeper)
12. Sri Kartik Hazra, Sweeper
13. Sri Ranjit Bose, Ad-hoc Office Staff
14. Sri Ranjit Dutta, Ad-hoc Office Staff
15. Sri Nirmal Kumar Rai, Ad-hoc Office Staff
16. Sri Ashok Kumar Chatterjee, Ad-hoc Office Staff
17. Sri Krishna Kumar Singh, Ad-hoc Office Staff
18. Sri Keval Mondal, Ad-hoc Office Staff
19. Sri Ranjit Kumar Dey, Ad-hoc Office Staff
20. Sri Tapan Kumar Dey, Ad-hoc Office Staff
21. Sri Rathin Patra, Ad-hoc Office Staff
22. Smt. Rashida Khatun, Ad-hoc Office Staff
23. Sri Manik Bose, Ad-hoc Office Staff
24. Miss Ridhya Ghosh, Ad-hoc Office Staff





## PROSPECTUS-2015-16

### List of Holidays

Summer Recess 16<sup>th</sup> May-30<sup>th</sup> June

Winter Recess 25<sup>th</sup> Dec-31<sup>st</sup> Dec

New Year's Day

Birth day of Netaji

C. U. Foundation Day

Republic Day

Saraswati Puja

Id- Ul- Fitter

Good Friday

Easter Saturday

Chairta Sankranti

New Year's Day(Bengali)

May Day

Birthday of Rabindranath

Id- Uz- Zoha

Buddha Purnima

Maharam

S. N. Banerjee's birth Anniversary

S. N. Banerjee's Death Anniversary

Independence Day

Fateh Duaz Doham

Janmastami

Birth Day of Mahatma Gandhi

Mahalaya

Sarodotsab (Durga Sasti to Kali Puja)

Bhatridwitia

Jagaddharti Puja


Birthday of Guru Nanak

Rathayatra

Special Discretionary Leave



## PROSPECTUS-2015-16

A portrait of Swami Vivekananda, a prominent Indian Hindu monk, wearing a traditional orange turban and a dark red shawl. He is looking slightly to the right with a calm expression.

### GOAL

Take up one idea.  
Make that one idea your life.  
Think of it, dream of it.  
Live on that idea.  
Let the brain, muscles, nerves,  
every part of your body Be full of that idea  
and just leave every other idea alone.  
This the way to "SUCCESS".  
And this is the way great spiritual giants  
are produced.  
Others are mere talking machines.

### Our Objectives:-

- To become a centre of excellence in higher education.
- To excel in all areas of teaching, learning, research and consultancy.
- To be a bridge between the rural-urban divide, taking the benefits of value-based quality education to the poor and marginalized, aiming at their empowerment.
- To promote and practice inclusive growth.
- To provide equal opportunities to the deserving and meritorious students irrespective of Caste and Creed and gender.
- To promote cultural and communal harmony.
- To make our institution a significant knowledge contributor in transforming our nation from a developing to a development one by acting as responsible and concerned citizens and to make this world a better place.

*With best wishes*