



SURENDRANATH EVENING COLLEGE

[Established in 1961]

24/2, MAHATMA GANDHI ROAD, KOLKATA - 700 009
Phone : 033 2985-9011, E-mail : snevening@ymail.com
Website : www.surendranatheveningcollege.com
(NAAC Re-accredited in 2016)




NOTICE

Dated: 23rd September, 2021

A meeting of the IQAC of Surendranath Evening College will be held on 30.09.2021 (Thursday) at 3 p.m. in the staff room. All members of the committee and all the Head of the Departments are requested to attend the meeting positively.

S. Saha Roy 23.9.21
Dr. Supti Saha Roy
Coordinator, IQAC


23.09.2021
Prof. Jafor Ali Akhan
Chairperson, IQAC

Members present at the IQAC Meeting held
30.9.21 at 4 pm in the Teachers' room.

1. ~~Ch~~. 30.09.2021
2. S. Saha Ray 30.9.21
3. M. K. Chakraborti 30/9/21
4. Ummalashin 30/9/21
5. Musrat Jahan 30/09/21
6. Noushreen Babar Khan 30/9/21
7. Debasis Manna 30-9-21
8. Sambit Saha 30/9/2021
9. Purna Saha Ray 30/9/2021
10. Toton Ghosh 30/09/2021
11. Gouram Hembram 30/09/2021
12. Anu Kumar Singh 30/09/2021
13. Itendra Pri Nath Saha 30/09/2021
14. Averi Guha 30/09/2021
15. Satangra Saha 30/09/2021
16. Anupam Debangsh 30/09/21
17. Madhulina Tiwary 30/09/2021
18. Moumita Dasgupta 30/09/2021
19. Sudipa Choudhury 30/09/21
20. Satyjit Biswas 30/09/2021
21. Ranjit Kr. Ray 30/09/21
22. Abhijit Poddar 30/09/2021
23. Sanjit Samra

Proceedings of The IQAC Meeting Held on 30.09.2021

1. The Coordinator Dr. Supti Saha Roy read out the proceedings of the last meeting held on 16.09.2021 and it was duly confirmed by all the members.
2. The Coordinator instructed that the AQAR for the sessions 2018-2019, 2019-2020 and 2020-2021 should be submitted with the upcoming puja vacation.
3. The Coordinator after discussion with the members of IQAC distributed the work that has to be done by the different stake holders of the college.
4. The Head of all the departments has to give the following data from 2016-2021 (year-wise) within 04.10.2021 in word format and mail it to the IQAC email id:
 - a) Value of equipments purchased by each department.
 - b) Number of computers present in each department.
 - c) Data of students progression to higher education in the format as given in section 5.2.2 and also the data of students doing services in the format as given in section 5.2.3 in the guidelines for submission of AQAR.
 - d) Data of the faculties (if any) having E-content according to the section 4.3.4
 - e) Data of the faculties attended OP, RC, STC, FDP, FIP in the format as given in section 6.3.3
5. Shri Debapriya Sanyal and Dr. Saubhik Datta will give the write-ups within 500 words for the following sections:
 - a) Procedures and policies for maintaining and utilizing physical, academic and support facilities (4.4.2)
 - b) Activity of Student Council & representation of students on academic and administrative bodies of the institution (5.3.2)
 - c) Mention two practices of decentralization and participative management (6.1.1)
 - d) Strategy development and deployment adopted by the institution for Human Resource and Management and Admission of Students (6.2.1)
 - e) Implementation of e-governance (6.2.2)
6. Dr. Sanjit Sarkar will give the write-up within 100 words for the Strategy development and deployment adopted by the institution for Research and Development (6.2.1)
7. Smt. Shatarupa Saha will give the write-up within 100 words for the Strategy development and deployment adopted by the institution for Library and ICT (6.2.1)
8. General Secretary of the college Sri Ranjit Roy will give the data of students participation in sports and cultural events in the format as given in section 5.3.1
9. The office-staffs will give the following data from 2016-2021 (year-wise) within 04.10.2021 in word format and mail it to the IQAC email id:
 - a) Budget allocation
 - b) Scholarships and Financial Support given to the students in the format as given in section 5.1.1
10. Shri Ashok Chatterjee will give the write-up within 100 words for the Financial Management and Resource Mobilization (6.4)
11. It was decided that some of the best practices will be adopted by the college according to that mention in the NAAC website.