



# SURENDRANATH EVENING COLLEGE

[Established in 1961]

24/2, MAHATMA GANDHI ROAD, KOLKATA - 700 009  
Phone : 2350-0261, E-mail : snevening@gmail.com  
Website : www.surendranatheveningcollege.com



## NOTICE

**Dated: 31<sup>st</sup> October, 2018**

A meeting of the IQAC of Surendranath Evening College will be held on 07.11.2018 (Wednesday) at 4 p.m. in the Principal's chamber to discuss about the following agendas given below. All members are requested to attend the meeting positively.

Agenda:

1. Confirmation of the proceedings of the previous meeting.
2. To discuss about the upcoming Internal Examinations.
3. To discuss about the CAS of Dr. Amit Das of Dept. of Commerce.
4. Miscellaneous.

*Debapriya Sanyal*  
**Shri Debapriya Sanyal**  
**Coordinator, IQAC**

IQAC Coordinator  
Surendranath Evening College  
Kolkata-9

*S. Saha Roy*  
**Dr. Supti Saha Roy**  
**Chairperson, IQAC**

Teacher-in-Charge / Secretary  
Surendranath Evening College  
Kolkata-700 009





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## Proceedings of the IQAC Meeting held on 07.11.2018

1. The Coordinator Shri Debapriya Sanyal read out the proceedings of the last meeting held on 14.09.2018 and it was duly confirmed by all the members.
2. IQAC will ask the Examination Committee to conduct a meeting and prepare a routine for taking the internal examinations of B.A., B.Sc. and B.com. following the guidelines of the University of Calcutta.
3. The committee formed for guiding the incumbents for their CAS related queries is instructed to evaluate the papers submitted by Dr. Amit Das of Dept. of Commerce and submit a report to the IQAC for further actions.
4. TIC proposes to have a review of the IQAC performance from the coordinator.
5. Discussion is held regarding teacher exchange programme with other colleges. Inter departmental exchange is also proposed.
6. IQAC will ask the teachers of all departments to take some classes in our ICT classrooms in order to make the teaching-learning process more interactive and interesting to the students.

*S. Saha Ray*  
Teacher-in-Charge / Secretary  
Surendranath Evening College  
Kolkata-700009