



# SURENDRANATH EVENING COLLEGE

[Established in 1961]

24/2, MAHATMA GANDHI ROAD, KOLKATA - 700 009  
Phone : 2350-0261, E-mail : snevening@ymail.com  
Website : www.surenranatheveningcollege.com



## NOTICE

Dated: 7<sup>th</sup> September, 2018

A meeting of the IQAC of Surenranath Evening College will be held on 14.09.2018 (Friday) at 4 p.m. in the Principal's chamber to discuss about the following agendas given below. All members are requested to attend the meeting positively.

Agenda:

1. Confirmation of the proceedings of the previous meeting.
2. To discuss about the upcoming seminars to be held on September by the Dept. of Economics and on October by the Dept. of Chemistry.
3. Formation of seminar committee.
4. Miscellaneous.

*Debapriya Sanyal*  
**Shri Debapriya Sanyal**  
Coordinator, IQAC

IQAC Coordinator  
Surenranath Evening College  
Kolkata-9

*S. Saha Roy*  
**Dr. Supti Saha Roy**  
Chairperson, IQAC

Teacher-in-Charge / Secretary  
Surenranath Evening College  
Kolkata-700009

MEETING RESOLUTION BOOK		
মিটিং-এর ক্রমিক সংখ্যা/Serial No. of Meeting :	মিটিং-এর তারিখ/Date of Meeting : 14.09.2018	
মিটিং-এর স্থান/Venue of Meeting : Principal's chamber	মিটিং-এর সময়/Time of Meeting : 4 pm	
উপস্থিত সভ্যগণের নাম/Name of Members Present		
১/১. <i>S. Saha Roy</i>	২/৯. <i>Blank</i>	১৭/১৭.
২/২. <i>Debapriya Sanyal</i>	১০/১০.	১৮/১৮.
৩/৩. <i>Blank</i>	১১/১১.	১৯/১৯.
৪/৪. <i>Tapas K. Saha</i>	১২/১২.	২০/২০.
৫/৫. <i>Vandana</i>	১৩/১৩.	২১/২১.
৬/৬. <i>Blank</i>	১৪/১৪.	২২/২২.
৭/৭. <i>Blank</i>	১৫/১৫.	২৩/২৩.
৮/৮. <i>Md. Atique</i>	১৬/১৬.	২৪/২৪.



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## Proceedings of the IQAC Meeting held on 14.09.2018

1. The Coordinator Shri Debapriya Sanyal read out the proceedings of the last meeting held on ~~12.07.2018~~ <sup>8. Saha Roy</sup> and it was duly confirmed by all the members.
2. The Department of Economics is going to organize a State Level Seminar in the Surendranath College for Women's auditorium on 25<sup>th</sup> September, 2018 and The Department of Chemistry is going to organize a National Level Seminar in the Surendranath College auditorium on October 05-06, 2018. To make both the events successful the IQAC took the decision that they will ask the TCS to conduct a Teachers' Council meeting as soon as possible and distribute the work load among the teachers for both the seminars on those respective days.
3. The TIC said that the budget for the seminar to be organized by the Department of Economics will be given from the college fund after passing through the Finance Committee since they have no sponsorship.
4. The IQAC asked both the departments to produce the details of their expenditure after the completion of the seminars and prepare the budget report that need to be signed by the Bursar.
5. The TIC suggested the IQAC to constitute a committee for conducting further seminars in the college and that body should encourage all the departments to conduct seminars on regular basis and do all the other needful.
6. A committee will also be formed to evaluate all the papers of CAS for the incumbents and guide them for their upcoming promotions.
7. Apart from the regular classes taken as per routine some remedial classes should be taken by each of the departments to help the students who need some more interactions.

*S. Saha Roy*  
Teacher-in-Charge / Secretary  
Surendranath Evening College  
Kolkata-700009