



# SURENDRANATH EVENING COLLEGE

[Established in 1961]

24/2, MAHATMA GANDHI ROAD, KOLKATA - 700 009

Phone : 2350-0261, E-mail : snevening@gmail.com

Website : www.surendranatheveningcollege.com



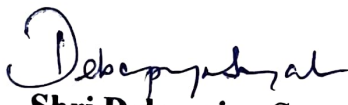
## NOTICE

Dated: 5<sup>th</sup> July, 2019

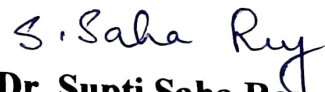
A meeting of the IQAC of Surendranath Evening College will be held on 12.07.2019 (Friday) at 4 p.m. in the Principal's chamber to discuss about the following agendas given below. All members are requested to attend the meeting positively.

Agenda:

1. Confirmation of the proceedings of the previous meeting.
2. To discuss about the admission status of 2019-2020 UG batch.
3. To discuss about the CAS of Dr. Satyajit Biswas and Shri Nityananda Thakur.
4. To discuss about the preparation of routine of B.A., B.Sc. and B.com.
5. To discuss about the academic calendar.
6. Miscellaneous.

  
**Shri Debapriya Sanyal**  
**Coordinator, IQAC**

IQAC Coordinator  
Surendranath Evening College  
Kolkata-9

  
**Dr. Supti Saha Roy**  
**Chairperson, IQAC**

Teacher-in-Charge / Secretary  
Surendranath Evening College  
Kolkata-700009





# SURENDRANATH EVENING COLLEGE

[Established in 1961]

24/2, MAHATMA GANDHI ROAD, KOLKATA - 700 009  
Phone : 2350-0261, E-mail : snevening@ymail.com  
Website : www.surendranatheveningcollege.com



## Proceedings of the IQAC Meeting held on 12.07.2019

1. The Coordinator Shri Debapriya Sanyal read out the proceedings of the last meeting held on 28.03.2019 and it was duly confirmed by all the members.
2. Discussion is held on student's admission and a meeting is proposed to be called by the Admission Committee to do all the needful to fill-up the vacant seats in various departments.
3. The committee formed for guiding the incumbents for their CAS related queries is instructed to evaluate the papers submitted by Dr. Satyajit Biswas and Shri Nityananda Thakur and submit a report to the IQAC for further actions.
4. IQAC will direct all the departments to prepare their departmental routine following the master routine of each of the stream and submit it to the Routine Committee within 7 days.
5. All the departmental heads will be asked to prepare the syllabus distribution among their teachers and submit a report to the IQAC along with the course outcomes.
6. Academic calendar for the session 2019-2020 will be followed as given by the University of Calcutta and we will published it in our website for the benefit of our students.
7. Result of casual and regular students should be maintained separately.
8. For the teachers involved as research guide, following points to be mentioned: i) Principal or co guide ii) year of guidance iii) number of students iv) session.

*S. Saha Ray*  
Teacher-in-Charge / Secretary  
Surendranath Evening College  
Kolkata-700009